



## Paper Guideline

1. Paper must be written using academically acceptable British English. The author should ensure that the paper is complete, grammatically correct, and without spelling or typographical errors.
2. The maximum TurnItIn similarity index for the paper is 15%.
3. **Paper structure must follow the template provided by the Organizing Committee** (see Lepalisshe 2022 Template and follow the way the paper is presented).
4. The following format should be kept: a page size A4 (21.0 cm x 29.7 cm), spacing 1 (single), margins for the whole paper: 3.8 cm – left margin, 3.8 – right margin, 5.0 cm – top margin, 5.0 – bottom margin.
5. The maximum number of words in the paper is 5,000 words from title to conclusion, including tables and figures.
6. Title – a maximum of 15 words. The title of the paper should be written in Times New Roman 16, in bold.
7. Abstract – a maximum of 150 words (Times New Roman 9).
8. Keywords – a maximum of 7 words (Times New Roman 9).
9. The paper should be written in Times New Roman 10.
10. Tables and figures must be written in Times New Roman 9. All included tables must be referred to in the main text and the table title and caption are to be positioned above the table. Use the table function, not spreadsheets, to make tables. Figures need to be inserted as a .jpg or .png file and must be referred to in the text.
11. Equations and formulas. All equations and formulas should be referred to in the text using consecutive numbers in parentheses. They should be numbered for reference and the numbers should be consecutive, with numbers enclosed in parentheses and set on the right margin. Use the equation editor or MathType for equations.
12. The structure of the paper must be: Introduction, Literature Review, Method, Findings and Discussion, Conclusions and Recommendations, and Reference. If your paper is a conceptual paper, your abstract may not need to contain method and findings.
13. Save your file in .docx format (Word 2010 or higher). Editable files Word is required to typeset your article for the review process and final publication.
14. Citation and reference must be written using Mendeley with the IEEE style.

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